



Phone : 033-2593-2028, 033-2592-0429
Fax : 033-2592-6004

NORTH BARRACKPORE MUNICIPALITY

PALTA, POST : BARRACKPORE
DIST : NORTH 24 PARGANAS
PIN – 700 120



No. G734/Emp./NUHM/NBM

Date: 18 /12/2021

Employment Notice

North Barrackpore Municipality is going to engage in the following posts for three U-PHCs under NUHM purely on contractual basis.

1. Clerk – Three
2. Class IV staff - Three

Interested eligible candidates may apply. Last date and time of submission of application on 29th December, 2021 upto 5 p.m.

For details visit our website www.northbarrackporemunicipality.org and office notice board of NBM.

Sd/-Sri Molay Ghosh,
Chairperson, Board of Administrators
North Barrackpore Municipality



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Employment Notice No. **6734**/Emp./NUHM/NBM

Dated: 18/12/2021

EMPLOYMENT NOTICE

Applications in the "prescribed format" as given below are invited from the eligible candidates for the following posts on consolidated contractual remuneration on purely contract basis with engagement period of maximum one year at a time (with the provision of subsequent renewal after every one year on the basis of satisfactory performance) at three U-PHCs under North Barrackpore Municipality.

SL NO.	Name of Post	No. of Post	Qualification / Experience / Remuneration/Age
1	Clerk	3	i) Graduate from any recognized University ii) Proficient with MS Office (Word, Excel, Power Point etc). Remuneration : Rs. 15,000/- per month Age: 40 Years or less as on 01.01.2021 (Relaxation for SC/ST/OBC candidates as per Govt. norms.)
2.	Class IV staff	3	i) Madhyamik Pass or equivalent Remuneration : Rs.10,000/- per month Age: 40 Years or less as on 01.01.2021 (Relaxation for SC/ST/OBC candidates as per Govt. norms.)

Terms and Conditions:

- Candidates must furnish the self-attested photocopies of all testimonials and certificates issued by the competent authority along with the application.
- Candidate should apply in the prescribed format of the Application Form in A4 size paper.
- Candidate should enclose self-attested photocopy of age proof certificate with the application.
- Application made for more than one post shall be liable to be rejected.
- Self-attested recent passport size photo to be pasted on Application Form and name of the post for which applied must be mentioned on the cover of the application and the top of the application form as "Application for the post ofunder "NUHM".
- All applications must be addressed to the Chairperson, Board of Administrators / Executive Officer, North Barrackpore Municipality and also are to be submitted physically at the Municipal Office within working days at the designated drop box
- Last date of submission of application is 29th December, 2021 upto 5 P.M.
- Selection Procedure: Written test followed by Viva-voce
- The Contractual engagement shall not entitle any right of permanent/temporary absorption in the service of North Barrackpore Municipality.

Molay Ghosh

Chairperson

Board of Administrators

North Barrackpore Municipality

Chairperson

Board of Administrators

North Barrackpore Municipality

email id : northbarrackporemunicipality@gmail.com , nbm@northbarrackporemunicipality.org

Website : www.northbarrackporemunicipality.org

APPLICATION FORMAT



Application No. _____
(for Office Use Only)

To
The Chairperson,
Board of Administrators
North Barrackpore Municipality
Palta, P.O. Barrackpore,
North 24-Parganas.

Paste self attested
Recent colour
Photograph of size
4.5cm * 3.5cm
(do not staple)

Application for the post of : _____

01. Name of the Candidate : _____
(in capital letter)

02. Present Address : _____

03. Permanent Address : _____

04. Father's/Husband Name : _____

05. E-mail address (if any) : _____

06. Contact No. : _____

07. Date of Birth : _____(DD)/_____(MM)/_____(YYYY).

08. Age as on 01.01.2021 : _____
(Age proof to be enclosed)

09. Nationality : _____

10. Sex (Please tick) : Male Female



11. Educational Qualification : (attach photo copy of certificates duly self attested)

Examination passed	Board/University	Year of passing	Division/Class/Grade	Percentage of Marks/Grade Obtained

12. Additional qualifications, kindly specify:

13. Working Experience, please specify :
(please enclose experience certificate, if any)

Sl. No.	Name of the Organisation	Designation /Name of the Post	Experience (Duration of work)		Nature of work done
			Year	Month	

14. Language known : _____



15. Check List of documents enclosed

Sl. No.	Documents (duly self attested)	Put tick here

Declaration : I hereby declare that I have carefully read the conditions of eligibility mentioned in the advertisement. These conditions are acceptable to me and I fulfill these conditions. The details mentioned in the Application are true and I shall furnish the necessary documents in original whenever required.

If any information/details found to be incorrect/false at any stage of the selection process or if any fact found to have been concealed by me or detected even after the appointment, my engagement shall be liable to be terminated and appropriate legal action shall be taken against me.

Date :

Place :

Full Signature of the Applicant