

# NORTH BARRACKPORE MUNICIPALITY

Address: Palta, P.O.: Barrackpore, Dist.: 24 PGS (N), Pin: 700120

Phone no.: 033-2593-2028, 033-2592-0429, 033-25930428, Fax: 033-2592-6004,

Website: [www.northbarrackporemunicipality.org](http://www.northbarrackporemunicipality.org), email: [northbarrackporemunicipality@gmail.com](mailto:northbarrackporemunicipality@gmail.com)

Memo No :- 9550/NBM/PWD

Dated : 07/07/2022

## NOTICE INVITING TENDER

Tender No: - 9 (1-3)/2022-23/1<sup>st</sup> Call/ NBM/PWD

Sealed Tenders are invited by the Chairman on behalf of the North Barrackpore Municipality for the following listed works from eligible and resourceful Companies/Firms/Contractors having sufficient credential and financial capability for execution of works as depicted hereunder for participating in the tender.

### 1. List of works

| Sl. No. | Name of the work   | Amount put to tender including GST and Labour welfare CESS (in Rs.) | Earnest Money (in Rs.) | Cost of Tender Documents (in Rs.) | Time for completion of work (in days) |
|---------|--|---|------------------------|-----------------------------------|---------------------------------------|
| 1       | Repair & renovation works of Laboratory room and change of UPVC pipe line works at UPHC-3 under North Barrackpore Municipality of Ward No-23 | Rs. 1,09,693.00   | Rs. 2,194.00           | Rs. 200.00                        | 30 days                               |
| 2       | Repair & renovation works of Laboratory room of Anandamath Health Centre of Ward No-08   | Rs. 79,865.00   | Rs. 1,597.00           | Rs. 100.00                        | 30 days                               |
| 3       | Internal electrical works for laboratories of UPHC-1 & UPHC-3 under North Barrackpore Municipality   | Rs. 1,29,217.00   | Rs. 2,584.00           | Rs. 200.00                        | 15 days                               |

### 2. Date and Time Schedule

| Sl No | Particulars  | Date & Time             |
|-------|--|-------------------------|
| i)    | Publishing date of Tender Notice (Offline)                                 | 07/07/2022 at 11.00 Hrs |
| ii)   | Last date of receiving application for tender documents                    | 16/07/2022 at 14.00 Hrs |
| iii)  | Last date and time limit for issuing tender documents                      | 19/07/2022 at 15.30 Hrs |
| iv)   | Last date and time limit for dropping tender documents at Municipal Office | 22/07/2022 at 14.00 Hrs |
| v)    | Date and time for opening tender at Municipal Office                       | 22/07/2022 at 16.00 Hrs |

### 3. Eligibility Criteria to participate in the Tender

- Requirement of Documents:
- Trade Licence
- PAN Card
- Professional Tax payment challan / Receipt (up-to-date)
- GST registration certificate
- Electrical supervisory license and **Govt** Electrical contractor license (**Only For Tender Serial No-3**)

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- vii. Credential: Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 40% (*forty percent*) of the estimated amount put to tender in a single contract during last 5 (*five*) financial years in any Government Department/Board/Semi-Govt./Corporation/Statutory Authority/Undertaking etc. prior to the date of issue of the tender notice.
- viii. Other terms and conditions:
- ix. Copies of Credential certificate issued by the competent authority shall have to be furnished. Payment certificate will not be treated as credential.
- x. Neither prospective bidder nor any of constituent partner(s) should have been debarred to participate in tender(s) by the North Barrackpore Municipality during the last 2 (*two*) years prior to the date of this NIE.T. Such debarment will be considered as disqualification towards eligibility.
- xi. A partnership firm will have to furnish the registered partnership deed and a company will have to furnish the Article of Association and Memorandum.
- xii. Other certificates if any. Copies of all above mentioned documents shall have to be furnished. All documents in original to be produced in due course of time as & when asked by the TIA.

## 4. Tender documents

### **PART I : to be submitted to the receiving counter of the office:-**

Containing all documents in relation to the name of the Companies/Firms/Contractors applied for and credentials possessed along with all documents as specified in above Eligibility Criteria and it's all corrigenda's.

**PART II :-** to be submitted to the office after proper verification of above documents, as mentioned in Part I, Tender documents will be issued to the qualified bidders after deposition of cost of Tender documents, as specified in Table-1. Containing the Tender Form, Price / Price Schedule and Bank / Pay order of Earnest Money.

## 5. Earnest Money

The Earnest Money (2% of estimated amount put to tender), as specified in Table-1 shall be paid in favour of the Chairman, North Barrackpore Municipality, in the form of Bank / Pay order drawn from any Nationalised Bank. Any Tender without such Bank / Pay order of Earnest Money shall be automatically cancelled.

## 6. Security Deposit & other taxes

All usual deductions for taxes as applicable i.e. GST, IT, and Labour welfare cess etc. as applicable will be made from the bills time to time. Additional Security Deposit @ 3% (three percent) will be deducted from each and every running bill. The amount of such 5% (five percent) of Security Deposit (Initial 2% EM + additional 3%) will be refunded without any interest only as mentioned below.

- i. 30% of the security deposit shall be refunded to the contractor on expiry of 1(one) year after date of completion.

Further 30% of the security deposit shall be refunded to the contractor on expiry of 2(two) year after date of completion.

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- ii. Balance 40% of the security deposit shall be refunded to the contractor on expiry of 3(three) year after date of completion.

**Additional Performance Security @ 10%** of the tendered amount in the form of Bank Guarantee from a Scheduled Bank, valid up to the date of completion of work, shall be obtained from the successful bidder, if the accepted bid value is 80% or less than the estimated amount put to tender.

If the bidder fails to submit Additional Performance Security within 7 (seven) working days from the date of LoA or the time period as approved by the Tender inviting Authority, his Earnest Money will be forfeited.

If the bidder fails to complete the works successfully, the Additional Performance Security along with Security Deposit lying with the Government shall be forfeited at any time during the pendency of contract period as per relevant Clauses of the Contract.

Necessary provisions regarding deductions of Security Deposit from the progressive bills of the Contractor as per relevant clauses of the contract will in no way be affected/ altered by this Additional Performance Security.

## 7. Cost of Tender Documents

The intending tenderers shall have to pay the cost of tender documents for the purposes of participating in tendering. The successful Contractor only will have to purchase 2 (two) copies of tender documents for Formal Agreement in the prescribed rate as specified in Table-1 in the N.I.T.

## 8. Validity/ Withdrawal/ Acceptance of Tender

A Tender submitted shall remain valid for a period of 120 calendar days from the date set for opening of tenders. Any extension of this validity period if required will be subject to concurrence of the Tenders.

A Tender once submitted shall not be withdrawn within the validity period. If any Contractor withdraws his/their tender(s) within the validity period then Earnest Money as deposited by him/them will be forfeited and even a legal action may be taken by TIA.

The TIA will accept the tender. He / She does not bind himself/herself to accept otherwise the lowest tender and reserves to himself/herself the right to reject any or all of the tenders received without assigning any reason thereof.

## 9. Scope of the works

As mentioned in the NIT, BOQ, drawings and estimates of each work and formal agreement.

Chairman  
North Barrackpore Municipality  
Chairman  
North Barrackpore Municipality

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Memo No : 9550(1-12)/NBM/PWD

Dated : 07/07/2022

Copy forwarded for information to:-

1. Vice-Chairman
2. Members, Chairman-In-Council
3. All Councillors
4. Executive Officer
5. Finance Officer
6. Health Officer
7. Assistant Engineer
8. SAEs
9. Cashier (Acting)
10. Sri S Roy, Clerk
11. Notice Board
12. IT Co-ordinator with direction to upload this to the municipal website

Chairman  
North Barrackpore Municipality  
Chairman  
North Barrackpore Municipality